



འབྲུག་གི་བའི་མཁའ་འགྲུལ་དབང་འཛིན།
གཞི་རྟེན་མཐོ་ཆས་དང་སྐྱེལ་འདེན་ལྷན་ཁག། དཔལ་ལྷན་འབྲུག་གཞུང་།

Bhutan Civil Aviation Authority
Ministry of Infrastructure & Transport
Royal Government of Bhutan



APPLICATION FOR REGISTRATION OF AIRCRAFT OR CHANGE OF OWNERSHIP

1	(a) Designation of aircraft: Name, Type, Series (as described by the Constructor)			
	(b) Classification (see column 4, Table A page 3)			
	(c) Number of engines fitted			
	(d) Engine class (piston, turbine, turbofan or turbojet)			
	(e) Maximum take-off weight (kg)			
	(f) Maximum passengers carried (see Note iv, page 3)			
	(g) Charge payable (as per Section 12 of BANRs)			
2	(a) Name of Constructor and country of manufacture			
	(b) Year of construction			
3	Aircraft Constructor's Serial Number			
4	Bhutanese Registration Mark	Current	A5 -	
		Proposed	A5 -	
5	(a) Current or previous foreign identity if the aircraft is not currently Bhutanese Registered			
	(b) Is the aircraft de-registered?		☐ Yes ☐ No	
	(c) De-registration certificate number (submit original)			
6	(a) Body Corporate OR Person(s) in whose name(s) the aircraft is to be registered (if necessary, please continue on separate sheet) (See Notes i and ii page 3)		Company Name: OR Surname: Forenames: (in full)	
	(b) If to be registered to an individual, state date of birth			
7	Address(es) of Body Corporate or individual in whose name(s) the aircraft is to be registered. (See Notes i and ii Page 3)			
	Telephone/e-mail at which applicant can be contacted during normal business hours.		Tel	
			Email	
8	If the aircraft is to be registered in the name of a Body Corporate state			
	(a) in what country that body is incorporated;			
	(b) the Company Registration Number; or date and place of registration where number issued			



འབྲུག་གི་འཕུལ་འཁོར་འགྲུལ་དབང་འཛིན།
གཞི་རྟེན་མཐོ་རིམ་དང་སྒྲིལ་འདྲེན་ལྷན་ཁག། དཔལ་ལྷན་འབྲུག་གཞུང་།

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9.1	Is the body or person(s) named in 6, the owner of the aircraft? If YES answer questions (a) and (b) below. If NO continue to question 9.2	☐ Yes ☐ No
	(a) When did the body or person(s) shown in 6 become the owner of the aircraft?	
	(b) Is the aircraft wholly owned by the body or person(s) names in 6? If jointly owned state the percentage shareholding of each person or body entitled as owner to a legal interest in the aircraft or a share therein.	Yes ☐ No
9.2	Is the body or person(s) named in 6 the charterer by demise i.e. by loan, lease, hire or hire purchase agreement (but not a mortgage). If YES, answer questions (a), (b) and (c) below. (Not applicable if the aircraft is to be registered to the owner and all questions in section 9.1 are completed).	☐ Yes ☐ No
	(a) State the name and permanent address of the owner of the aircraft and of intermediate lessors in order to detail the full lease structure. Attach an attested copy of the lease agreement (If necessary please continue on a separate sheet.)	
	(b) When did the charter commence?	
	(c) What is the expiry date of the charter?	
10	Is the aircraft mortgaged? (If YES please attach an attested copy)	☐ Yes ☐ No
11	Have you cleared the aircraft through Customs? (submit clearance)	☐ Yes ☐ No
12	Import permit number and date	
13	Have you obtained a ferry permit?	☐ Yes ☐ No
	Ferry permit number and date	
14	Please state:	
	(a) whether the aircraft is insured? (see note v page 3)	☐ Yes ☐ No
	(b) Is the aircraft operated by an AOC holder?	☐ Yes ☐ No
15	In what capacity is the person or Body Corporate in whose name the aircraft is to be registered entitled to have an aircraft registered in the Bhutan? (Tick appropriate heading)	
☐	(a) The Government of the Bhutan	
☐	(b) Bhutanese citizen.	
☐	(c) Bodies incorporated in the Bhutan	

I/We hereby declare that the foregoing particulars and answers are true in every respect, and I/We apply for the aircraft to be registered in the Bhutan. (See Note (vii) page 3).

Date

Signature(s)
(of all parties named overleaf – See Note (iv) page 3)

Name(s)
(Block Letters)

Position held
(See Note (iv) page 3)



ཨ་ཁྱེ་ལྷན་ཁོ་ཆས་དང་སྒྲིལ་འདྲེན་ལྷན་ཁག། དཔལ་ལྷན་འབྲུག་གཞུང་།
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SUBMISSION AND PAYMENT INSTRUCTIONS

Send your completed application form to Bhutan Civil Aviation Authority, Paro International Airport, 12001, Bhutan, together with Nu being the fee payable in accordance with as per Section 12 of BANRs.

Receipt No:

Date:

NOTES TO BE READ WHEN COMPLETING THIS APPLICATION FORM

- If the aircraft is to be registered in the name of more than one individual the full names and addresses of all persons sharing the ownership should be given. In the case of an aircraft chartered by demise, the name and address of the charter should be given.
- Please use the most suitable correspondence address for the distribution of safety material. The address given will be used on the Bhutan Civil Aircraft Register, the Certificate of Registration, correspondence from BCAA and for the distribution of safety related information.
- The owner or charterer should sign personally;** where more than one person is shown as owner (see Note (i)) each person should sign. In the case of a Body Corporate, a Director, Secretary or other authorised officer of the company should sign, stating the position he holds.
- The maximum number of passengers carried is required in order to calculate the minimum insurance cover needed.
- If the aircraft is insured in compliance with the regulations, you must include a copy of the certificate of insurance with this application.**
- It is an offence to make, with intent to deceive, any false representations for the purpose of procuring the grant, issue, renewal or variation of any certificate, license, approval, permission or other document.

TABLE A GENERAL CLASSIFICATION OF AIRCRAFT

(See Section 1(b) of form page 1)

1	2	3	4
Aircraft	Lighter than air aircraft	- Non-power driven - Power drive	- Free Ballon - Captive Balloon Airship
	Heavier than air aircraft	- Non-power driven - Power driven (flying machines)	- Glider - Kite - Aeroplane (Landplane) - Aeroplane (Seaplane) - Aeroplane (Amphibian) - Aeroplane (Self-launching Motor Glider) - Rotorcraft (Helicopter) - Rotorcraft (Gyroplane)