BCAA/DECC/CBIT/2025-2026/831

15 January 2026

The Proprietor/Manager
Phuentsholing Thomde, Chukha

Subject: Invitation for the Hotel Quotation (Limited Inquiry)

Dear Sir/Madam,

Bhutan Civil Aviation Authority (BCAA) would like to invite quotations from interested Hotels located in Phuentsholing Thromde, Chukha, for the conference hall, rooms, breakfast/lunch/dinner, tea/coffee, and snacks. All the interested hotels shall submit their quotation as per the details and format provided in Annexure I.

The last day for submission of the quotation is on or before **23rd January, 2026,** at **10 AM** (BST), and will be opened on the same day at **12:00 PM** (BST) in the BCAA office.

For further enquiry, contact Chet Raj Ghaley at mobile no.: *77467254* and email @ *crghaley@bcaa.gov.bt*

Thanking you.

Yours sincerely,

(Sangay Wangdi)
Offg. Director General

Cc:
❖ Chief, FSD, BCAA, for kind information

Annexure I

SI. No.	Items	Rate	Remarks
1	Conference Hall	[Rate per day]	• Hall must be able to accommodate at least 12 - 15 participants. • Hall must be equipped with reliable wifi, a projector, a sound system (speakers and microphone), and white board.
2	Rooms (Single/Double)	[Rate per night]	• Quote rate for both single and double separately.
3	Breakfast	[Rate per person]	• Detail all the items included.
4	Lunch	[Rate per person]	• Detail all the items included.
5	Dinner	[Rate per person]	• Detail all the items included.
6	Tea/Coffee with Snacks	[Rate per person]	• Detail all the items included.